



HILLINGDON
LONDON

Mrs. Lois King
Principal Licensing Officer
The Licensing Service
London Borough of Hillingdon
Civic Centre
High Street
Uxbridge
UB8 1UW

Our reference: LBH/DF/484/05

E-MAIL ONLY

Date: 10th July 2020

Dear Mrs. King,

LICENSING ACT 2003
COSTCUTTER, 24 HIGH STREET, HAREFIELD UB9 6BU

I am writing to you as the Officer duly authorised to make representations on behalf of the Licensing Authority. This representation relates to the application for a Review of the above premises licence submitted by the Trading Standards Service.

The Licensing Authority support the Trading Standards application for the Review on the grounds of the 'Prevention of Crime and Disorder' licensing objective.

I carried out a licensing inspection at the premises on 8th July 2020 at 12:10 hours. A number of issues were detected in relation to the Licensing Act 2003 and the promotion of the licensing objectives. I have detailed these below:

1. The full premises licence could not be produced.
2. The licence summary and the Section 57 Custody Notice, in my view, were not displayed in a prominent position.
3. The Age Verification Policy at the premises requires clarification.
4. Mr Tal was unfamiliar with the workings of the CCTV system and 2 cameras were not in working order.
5. Mr. Tal stated that the premises did not have an incident log book at the premises.

In relation to issue 3, during my inspection I noted that there was inconsistency with the signage displayed relating to Age Verification. For example, signage above the counter stated it was 'Challenge 25' whilst other signage displayed inside advised it was 'Challenge 21'.

It should be noted that issues 4 and 5 are not requirements set out as specific conditions of the premises licence, however, we would expect a responsible operator to have these measures in place to fully promote the 'Prevention of Crime and Disorder', licensing objective. Indeed, the current premises licence, 484/05, is

Licensing Service

Residents Services

T.01895 277 753 F.01895 250011

dferrer@hillington.gov.uk

London Borough of Hillingdon,
3S/08, Civic Centre, High Street, Uxbridge, UB8 1UW

www.hillingdon.gov.uk

silent on matters concerning CCTV and an incident log book. Following, the Trading Standards inspection and my visit I would advise that it would be appropriate for relevant conditions dealing with matters 3 to 5, above, to be attached to the premises licence. For example, the following conditions may wish to be considered:

1. A challenge 25 policy will be in force, where any person looking under the age of 25 shall be asked to prove their age when attempting to purchase alcohol and signs to this effect will be displayed at the premises.
2. The premises shall install and maintain a comprehensive CCTV system . All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.
3. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
4. An incident log shall be kept at the premises and made available on request to an authorised officer of the Council or the Police. It will record the following:
 - (a) all crimes reported to the venue
 - (b) any complaints received concerning crime and disorder
 - (c) any incidents of disorder
 - (d) any faults in the CCTV system,
 - (e) any refusal of the sale of alcohol
 - (f) any visit by a relevant authority or emergency service.

I have included my letter dated 9th July 2020 which was sent to the premises licence holder and Designated Premises Supervisor, Mrs Taranjit Kaur Tal. A copy of this letter has also been sent to the premises.

If required, I am happy to be present at a hearing to verbally deliver my representation and also to answer any queries from the Licensing Sub-Committee.

If you have any queries regarding this matter, then please feel free to contact me

Yours sincerely,

Daniel Ferrer
Licensing Team Manager